



**City of Kenora**  
**Committee of the Whole**  
**Minutes**

**Tuesday, June 2, 2020**  
**9:00 a.m.**

**Electronic Attendance / City Hall Council Chambers**

Due to the COVID-19 Pandemic, Council met electronically as permitted by Council's Procedural Bylaw. Citizens and our Media Partners are encouraged to attend the virtual meeting via the Public Live Stream Event at:

<https://video.isilive.ca/kenora/2020-06-02.html>

**Present:**

Mayor Daniel Reynard  
Councillor Mort Goss  
Councillor Rory McMillan  
Councillor Andrew Poirier  
Councillor Kirsi Ralko  
Councillor Sharon Smith  
Councillor Chris Van Wallegem

**Staff:** Heather Pihulak, Manager of Administration/City Clerk, Jeff Hawley, Manager of Operations & Infrastructure/Acting CAO, Charlotte Edie, Manager of Finance/Treasurer, Adam Smith, Manager of Development Services, Stace Gander, Manager of Community Services, Bruce Graham, Risk Management & Loss Prevention Officer

**A. Public Information Notices**

**As required under Notice By-law #144 -2007, the public is advised of Council's intention to adopt the following at its June 16, 2020 meeting:-**

- Amend its 2020 Capital Budget in the amount of \$28,798.59 for the purchase of a new Bylaw Enforcement vehicle
  - Authorize the application of section 418.1 of the *Municipal Act, 2001* to it, as a Founding Municipality in the Prudent Investor Board
- Adopt a new Tariff of Fees and Charges By-Law Number to give effect to rates outlined in the revised Schedule "A and Schedule E" pertaining outdoor patios

**B. Declaration of Pecuniary Interest & the General Nature Thereof**

- 1) On Today's Agenda**
- 2) From a Meeting at which a Member was not in Attendance.**

There were none declared

## **C. Confirmation of Previous Committee Minutes**

### **Resolution #1 - Moved by Councillor A. Poirier, Seconded by C. Van Wallegem & Carried:-**

That the Minutes from the last regular Committee of the Whole Meeting held May 12, 2020 be confirmed as written and filed.

## **D. Deputations/Presentations**

None

## **E. Reports:**

### **1. Administration & Finance**

#### **1.1 April 2020 Monthly Financial Statements**

##### **Recommendation:**

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora at April 30, 2020.

**Discussion:** April reports demonstrate that most of the areas we are recognizing differences are seasonal in nature. We are noticing in the expense categories we are under budget this is due to the layoffs and especially true in Recreation and Tourism. We are also seeing under budget in travel & conference. We are seeing revenues under budget in POA, transit, metered parking, docking, arenas and pools. POA is under budget as courts are not in session so reflects in revenues. It was questioned if we are starting to formulate a plan as to how we can mitigate a plan for these losses and if a plan could be formulated to Council for consideration.

#### **1.2 Prudent Investor Founding Municipality Enabling Bylaw**

##### **Recommendation:**

That Council gives three readings to a bylaw to be known as the Prudent Investor Enabling By-law to authorize the application of Section 418.1 of the Municipal Act, 2001 to the Corporation of the City of Kenora as a Founding Municipality.

**Discussion:** This is the final step in our Prudent Investor regime. We contemplated the various investment options and we opted for this new option which provides us with more options for our investments. This is the last step in the Prudent Investor process.

#### **1.3 Municipal Asset Management Grant Application**

##### **Recommendation:**

That Council approved the 2017 Asset Management Plan (AMP) for the City of Kenora as prepared by Public Sector Digest (PSD); and further

That Council has directed administration to continue to improve the data underlying the plan and strategies with which to manage the City's infrastructure; and further

That Council directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for the following project scope:

- CityWide Maintenance Manager License
- CityWide Maintenance Manager Implementation, Data Work and Training
- O.Reg 588/17 Compliant Asset Management Plan

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## **1.4 Municipal Insurance Renewal**

### **Recommendation:**

That Council hereby accepts the proposal for renewal of Municipal Insurance as presented by Gillons and Frank Cowan Company in the amount of \$355,859.00 excluding taxes; and further

That Council accept the proposal for Volunteer Firefighter Coverage as presented by VFIS in the amount of \$6,192.00 excluding taxes.

**Discussion:** The renewal was received from Gillons Insurance for the 2020/2021 coverage. It reflects a 19% increase over the previous year. The agreement we had when we went to tender four years ago, is it was a three year agreement with options for renewal with satisfactory service. We typically put it out to tender every five years. Renewal quote does not include our drone as figures were not available. The 19% increase was not budgeted, but will be reflective of only 6 months as it is a renewal of July 1<sup>st</sup>. When we do have a claim we do look at the claims and ensure we have steps in place to mitigate risks.

## **1.5 Budget Amendment – Bylaw Enforcement Vehicle**

### **Recommendation:**

That Council hereby approves a budget amendment for replacement of a Bylaw Enforcement vehicle to be funded through Fleet Reserves in the amount of \$28,798.59; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2020 Capital Budget in the amount of \$28,798.59 at its June 16, 2020 meeting for this purpose; and further

That Council give three readings to a by-law to amend the 2020 capital budgets for this purpose.

## **2. Fire & Emergency Services**

No Reports

## **3. Operations & Infrastructure**

### **3.1 Wauzhushk Onigum Nation Water and Sewer Agreement**

#### **Recommendation:**

That Council hereby authorizes the Mayor and Clerk to execute a water and sewer services agreement between the Corporation of the City of Kenora and Wauzhushk Onigum First Nation (WON); and further

That three readings be given to a by-law for this purpose.

**Discussion:** We have reached an agreement with WON for the provision of water and wastewater. This is a very momentous occasion and Council is pleased to see this agreement moving forward. Our former MP Bob Nault was instrumental in driving this project forward and this momentous occasion is a result of his commitment to moving it forward.

## **4. Community Services**

### **4.1 Lake Navigation (Kenora) Ltd. Lease Agreement**

#### **Recommendation:**

That Council hereby authorizes the Mayor and Clerk to enter into a new five year lease agreement

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between the Corporation of the City of Kenora and Lake Navigation (Kenora) Ltd., authorizing under Land Use Permit No. 169, to occupy and use Federal Water Lot Location CL-4631 on Lake of the Woods, Kenora, Ontario; and further

That the appropriate by-law be passed for this purpose.

**Discussion:** The Harbourfront redevelopment plan is currently highly conceptual. At this time we don't have anything confirmed for a design.

#### **4.2 Concessions for City of Kenora Tenants Impacted by COVID-19**

**Recommendation:**

That Council hereby approves lease concessions for direct tenants of the City of Kenora that have experienced a material loss in revenue as a result of restrictions due to COVID 19.

### **5. Development Services**

#### **5.1 Variance Application to the City Sign Bylaw-Market Square**

**Recommendation:**

That Council approves an application for a variance to the Sign By-law #115-2010 seeking approval to remove the awnings at Market Square and replace the current signs with new externally illuminated tenant signs.

**Discussion:** Adam Smith is to provide a sample of what the sign would look like. Council is concerned about lit signs in the Harbourtown Centre. If there is excess of illumination that is not supported. Council is leery about setting precedent and would like to hear BIZ thoughts on these signs. It is also addressed in Harbourfront Development project.

#### **5.2 Outdoor Commercial Patios**

**Recommendation:**

That Council approves the use of municipal parking spaces to a maximum of four parking stalls and waives associated fees for the purpose of the establishment of Outdoor Commercial Patios for the period of June 2, 2020 – October 15, 2020, subject to staff application approval; and further

That Outdoor Commercial Patio Policy #DS-6-2 be hereby amended to reflect language which regulates the development of these commercial outdoor patios and waives fees associated with these patios; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to give three readings to a new Tariff of Fees and Charges By-Law Number at its June 16, 2020 meeting to give effect to these rates outlined in the revised Schedule "A and Schedule E"; and further

That bylaw number 68-2020 and 78-2012 be hereby repealed.

**Discussion:** The hope is that businesses will be able to practice social distancing and assist them during COVID-19. It was questioned the width of Main Street to look at long term extending the width of Main Street sidewalks permanently. Jeff will have engineering review.

## F. Proclamations

None

## G. Other

- Councillor Poirier expressed the importance of supporting the small local businesses. Please keep that in mind when you are shopping and support them now more than ever.
- Councillor Ralko noted it was Pride month.
- Councillor McMillan commented how fortunate that we have been during this pandemic and we will continue to follow the Medical Officer of Health direction. Continue to avoid large gatherings and acknowledged leadership.
- Councillor Smith echoing comments around the table. We are doing well with the pandemic. Keep washing your hands, practice social distancing, the hard work is going to be necessary if we want a more sustainable opening later on. Support those restaurants that are making effort to keep businesses going. Plenty of opportunity to get outside and we are fortunate for where we live.
- Councillor Goss has noticed a certain displeasure for visitors to cottage country areas. This anti-Manitoban sentiment needs to stop. We have shared services and it is essential that we support local businesses and local tourism. There will be a lot of businesses that won't make it if we don't have the tourism dollars coming into town. We need to welcome back our visitors and not make people feel that they aren't wanted.
- Councillor Van Wallegghem referenced the KDMA Conference in February. One of the presentations was from the Nuclear Waste organization and in last little while they have donated \$50,000 to NWHU and \$10,000 to KDMA to update technology. Councillor Van Wallegghem acknowledged the group and thanked them for their donation and presentation.
- Mayor Reynard, the pride events in Kenora have been gaining momentum over the past several years. They were family events and positive energy and we are proud of our community for the stance taken over the years and encourage and promote the events. Look forward to next year when we can have the big event again similar to in the past.
- Mayor Reynard, one thing the City is working on with the communication department is positive messaging to the residents with positive messaging to out of province license plates. Positive message that we recognize how important summer residents are to us.

## H. Next Meeting

- Tuesday, July 14, 2020

## I. Adjourn to Closed

**Resolution #2 - Moved by Councillor S. Smith, Seconded by R. McMillan & Carried:**

That Council now adjourn to a closed session at 9:55 a.m.; and further

That pursuant to Section 239 of the Municipal Act, 2001, as amended, the Closed Session will discuss items pertaining to the following:-

- i) Educating & Training Members of Council (1 matter-KDSB Update)
- ii) Personal Matters about an Identifiable Individual (1 matter-CAO Recruitment)

### **J. Reconvene to Open Meeting**

Council reconvenes to open session at 11:28 a.m. with no reports from its closed session.

### **K. Close Meeting**

Meeting adjourned at 11:28 a.m.